



DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY



Source Approval Request (SAR) Lester Kipp / Lydia Gomez

April 19-20, 2016



SAR

- The Source Approval Request (SAR) must contain information about a prospective new supplier. IAW the Aviation Source Approval and Management Handbook 16 March 2011 Joint Aeronautical Commander's Group (JACG):
<http://www.aviation.dla.mil/sbo/>.
- The SAR package must include all the technical data needed to demonstrate that the prospective supplier can competently manufacture or perform Repair, Overhaul, Maintenance and Modification (ROMM) of the item requiring source approval to the same level of quality or better than the system prime contractor, major subsystem contractor, or OEM.



SAR CATEGORIES

4 Categories of SARs:

- **CAT I**
- **CAT II**
- **CAT III**
- **CAT IV**

- **SAR Category I - Actual Item**: These SARs are received from suppliers who have manufactured or performed ROMM on the exact item on the OEM technical data for the prime contractor, OEM, another service, or a civil sector under Federal Aviation Administration (FAA) Parts Manufacturer Approval (PMA) identically. The item will be produced and evaluated against the ESA approved technical data package.



SAR CATEGORIES (cont'd)

- **SAR Category II-Similar Item**: These SARs are received from suppliers who **have not** previously manufactured, repaired, or overhauled the subject item, but have manufactured or performed ROMM on items similar in complexity, design, criticality, manufacturing/repair/overhaul processes, materials, and application for the: a) Prime Contractor, OEM, or another service using OEM data; b) civil sector under FAA PMA based on identically. The item will be produced and evaluated against the ESA's approved technical data package.



SAR CATEGORIES (cont'd)

- **SAR Category III-New Manufacturer of Item:**

This category covers offers that do not meet Category I or II criteria but have the OEM's technical data and intend to produce to the ESA approved technical data package.

- **SAR Category IV-Alternate Item:** These are SARs received from offers that are proposing an alternate part as the equivalent to the OEM part. Alternate items may only be considered when the Sourcing Handbook Section 1.9 criteria are met. Reengineering is the creation of an alternative design or manufacturing process and should be addressed via Engineering Change Process MIL-HDBK 61A, Configuration Management Guidance.



SAR CATEGORIES (cont'd)

- RE is discussed in more detail in Section 1.9 and in Chapter 4 of the main body of the JACG Handbook.



SAR WEBFLIS

- Review WEBFLIS @
(<https://fp.logisticsinformationservice.dla.mil/webflis>)
- AMC=Acquisition Method Code
- AMSC=Acquisition Method Suffix Code



AMSC

- AMSC **G**: Will not be evaluated for items that are already designated as fully open and competitive.
- AMSC **B**: Must go to Design Control Activity of the Drawing for approval!!! This part is restricted to source(s) specified on: *SOURCE CONTROL, ALTERED ITEM OR SELECTED ITEM DRAWINGS/DOCUMENTS.*
Exception: Military - OEM
- AMSC **Q**: Government does not have adequate data **OR** lacks rights to data to evaluate.



WEBFLIS MOE

- MAJOR ORGANIZATIONAL ENTITY (MOE): Code which represents a specific major organizational entity (MOE) rule that applies to the management of that item of supply.
 - DA = Army
 - DF = Air Force
 - DM = Marines
 - DN = Navy
 - DS = DLA (*does not require a SAR*



DIBBS

DLA (Defense Logistics Agency) Internet Bulletin Board System

- SARs may not be processed if it is determined that the SAR is not cost effective due to low item demand. Please review the DLA supplier requirements visibility application for estimated forecasting requirements before submitting a SAR.
- <https://www.dibbs.bsm.dla.mil/ra/login.aspx>



SAR CONTENTS CHECKLIST

Exhibit A

SAR Element	Required Element Description	CAT I	CAT II	CAT III	CAT IV
*	A TABLE OF CONTENTS IS REQUIRED FOR ALL SARs				
A	Cover Letter	X	X	X	X
B	Technical Data Rights Certification Statement	X	X	X	X
C	Supplier Brochure & Correspondence	X	X	X	X
D	Quality Assurance Documentation	X	X	X	X
E	Subject Item Drawings	X	X	X	X
F	Subject Item Specifications	X	X	X	X
G	Sub-tier Supplier List	X	X	X	X
H	Quality History	X	X	X	X
I	Similar Item Drawings		X		
J	Similarities/Differences of Subject/Similar Items		X		
K	Purchase Orders & Shipping Documents	X	X		X
L	Process/Operations Sheets (POS/Op Sheets) and Travelers	X	X	X	X
M	Inspection Method Sheets (IMS)	X	X	X	X
N	Prime Contractor's Quality Rating System Report	X	X	X	X
O	Licensee Agreement (if agreement exists)	X	X	X	X
P	Value Added (By Prime or OEM)	X	X	X	X
Q	Government / Prime Contractor Surveys	X	X	X	X
R	Pre-Qualification Test Plans	X	X	X	X
S	Test Results	X	X	X	X
T	Master Tooling Certifications	X	X	X	X
U	Government Quality Assurance Compliance	X	X	X	X
V	FAA PMA Letter or Supplement (If PMA applicable)	X	X	X	X
W	Alternate Item Source Component Purchase Orders				X
X	Statistical Data				X
Y	Reverse Engineering Management Plan				X
Z	Alternate Application Environment				X



SAR FORMAT

- ✓ **Hard Copy Binders are discouraged.** Please submit your SARs on CDs. It is more cost effective for all.
- ✓ **Submit SAR as one PDF file!!!!**
- ✓ Submit CDs that are not Password Protected.

Note: SARs will not be returned.



SUBMISSION

- If there is an open solicitation for a NSN which you want to submit a SAR, please submit the SAR directly to the buyer noted on the solicitation.
- If you are submitting a SAR for a NSN with no open solicitation, please send it to the Competition Advocate SAR Program office address **SAR Program DLA Aviation**

**Attn: DLA AVN-DU (SAR
Program Manager)
8000 Jefferson Davis Highway
Richmond, VA 23297-5100**

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QUESTIONS???

